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| **Club Members and Trustees** |
| **President and Vice President** Willie Goss and Tom O'Hare  |
|  | **Sectary**Tomás O’Hare | **Club Chair person**Pat Joe Magee | **Treasurer**Helena Johnston |  |
| **Assist sec** Ann Fitzpatrick | **Vice Chair** Mairead Rooney | **Assistant Treasurer** Rosemary Magee |
| **Children's Officers**Marie Sherry Tim CalhhounEoghan Woods | **Health and Well-being officer**Sean McElroy | **Registrars** Mairead RooneyPeter O'HareRaymond Cunningham  | **PROS** Paula Magee James Gallagher | **Designated Officer &****Deputy** Marie Sherry Mairead Rooney |
| **Cultural Officers**Paula Magee Gerard Keenan | **Player Reps** Benny CoulterCathal Killen | **County Board Rep**Thomas CoulterPaula Magee  | **Camogie Reps** Mairead Rooney  | **Ladies Football**Martina Rooney |
| **Handball Rep** Gerard Keenan |
| **Club School Liaison** Sean McElroy |
| **Coaching Officers** Eoghan Woodsand Tim Calhoun |
| **Additional Members**Michael Toner (Insurance Officer) Johnny McConville (Social Club and Lotto) Jimmy Coulter (Gate management)Sean Rooney (County Chairperson) |
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**No 8 Officer /Committee Roles and Member Ratified January 2018**

Roles and responsibilities

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| **Role** | **Responsibility**  |  |
| Chairperson  | Leader and main representative of club. Chairing committee meetings Planning and overview of all activitiesEnsuring AGM takes place | Main Committee and Executive Committee  |
| Treasurer | **Accounts** Annual Accounts  Monthly Financial Reports  Accounts Payable Invoicing Income Management Ordering Procedures Bank Liaison  VAT Returns  | **Finance and Fundraising Subcommittee** Set Budgets and Financial Targets Grant Identification Funding Applications  Organise Fundraising activities / events in conjunctions with other Subcommittees  Develop Special Relationship with Social Club, Liaise with Membership  Club Gear / Merchandise Orders, Ordering, Sales  |
| Secretary | Principal AdministratorContact point for the club with all outsiders. Work closely with Chair and Secretary Takes minutes of meeting Deals with all correspondenceDeal with fixtures   | Main Committee and Executive Committee  |
| Vice Chair | Stands in for Chairperson Promotes the club Registrar and monitor of ServasportContact for merchandising  |  |
| Assistant Sec  | Stands in for secretary Development officer duties and inclusion and outreach.  |  |
| Assistant Treasurer | Stands in for treasurer Events management – use of club by groups, fundraising events and liaison with youth and community centre.  |  |
| Registrars | **Membership and Registration Promotional Events** Player Registrations - Players made aware they cannot train without becoming fully-paid member Registrar attends Player Meeting Prior to commencing training.Annual Fee Collection - 3 Levels - Juvenile, Student/Non-playing Member, Players. For those joining late, Fee is paid to member of Management team who liaises with Registrar Juvenile Registration days set up for all members and Juvenile Registration Nights as required.  |   |
| Players Representative  |  Brings player issues to the Executive CommitteeFeeds back to players club issues Encourage players to be involved in whole club.  |  |
| PRO | Communicate information to members and public Update informationComplete weekly notes for press, bulletin and FacebookSubmit match results and reports  |  |
| Youth Officer  | Promote and support juvenile members Work with coaches on the promotion of coaching strategies  |  |
| Development Officer  | Grant seeking opportunities Grounds development Forward planning  |  |
| Cultural Officer  | Oversee involvement with Scór and all cultural aspects of the club. Promote culture, language and history/liaise at County level on promotion of cultural events.  | Sub Committee Remit Overall responsibility for Scór na nÓg and Scór Sinsir Liaise with other Cultural, Language, Arts and Drama Groups in Parish Liaise with local Fleadh Committee Support development of local traditional music group Promote Feis and DúnPromote summer scheme cultural programme.Promote Irish language and cultural events.  |
| Children’s Officer /Designated Child Protection Officer  | Ensure all mentors /coaches and committee member are vettedUpdate Child Protection policy Oversee codes of conductOrganise safeguarding training.  |  |
| Health and Wellbeing officer  | Develop and adopt health and wellbeing policyPut in place a clear policy on alcohol and drugsOrganise health education eventsLink with county health and wellbeing committee.  |  |
| Club School Liaison Officer  | Develop and grow links with local primary school. Maintain notice board in the school.  |  |
| Coaching Officer  | Work with Youth Officer, school liaison and health and wellbeing officer to develop positive strategies and training for coachers and mentors.  | Coaching Sub Committee Develop coaching plan for all age groups across codes in the club.Identify suitable training and development opportunities for mentors and coaches. Identify and take responsibility for equipment needed for training. Check safety of equipment.  |

Signed (Cathaoirleach) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed (Rúnaí) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_